



Awfaz Global School

Behaviour and Discipline Policy

It is the responsibility of parents to read, inform students and be aware of AGS's discipline policy. Not knowing the rules and regulations specified in this policy will not be considered a valid excuse for violations. The purpose of the discipline policy is to encourage students' positive behavior, and prevent them from falling into problematic behavior and not to allowed negative behavior in the school. Introduce schools roles and regulations to the students and parents and the importance of following it. Develop and implement the value of respect between students, teachers and parents. Encourage students' positive behavior, and prevent them from falling into problematic behavior and not to allowed negative behavior in the school.

The main objectives

At AGS we aim:

To establish a school that is happy, secure and stimulating; with classrooms where a calm and caring atmosphere ensures pleasant working conditions.

To ensure that everyone who works at or attends AGS feels part of our school community, where relationships can be formed and where every child, parent and visitor meets encouragement and a positive attitude.

To build individual high self-esteem and confidence.

To praise and encourage children so that they can develop emotionally, socially and academically.

To provide a consistent approach to discipline throughout the school.

To encourage everyone to have responsibility for their own actions.

To provide a safe school environment free from violence and all that hinder the educational process in achieving its objectives.

To enable students, educational and administrative cadres to carry out the required management to the fullest according to what is expected of parents from the school toward their children.

To encourage students positive behavior, and prevent them from falling into problematic behavior and not to allowed negative behavior in the school.

To provide educational methods to aid the teachers on how to deal with student's behavior and avoid any kind of tool that would cause psychological and physical abuse.

To introduce schools roles and regulations to the students and parents and the importance of following it.

Getting involved with students and helping them in discovering their needs and hobbies, and guiding them to reach the positive behavior and whatever helps their mental development.

To Develop and implement the value of respect between students, teachers and parents.

To standardize the procedure and apply it in schools according to the rules and regulations between the students that would boost the trust of parents within the school.

To establish the foundations of the basic roles that is based on scientific and educational standards that will enable the school to follow it in preparing behavioral policy for the whole school.

Taking into account the community's ethics and values and taking into account the culture, customs and traditions of the community, and encourage students to practice it apply it in their own life.

To make public interest a priority before personal interest.

Strengthening of loyalty and belonging of the community.

The roles and responsibilities of parents:

To be aware of the characteristics of the learning environment, and the school curriculum.

Have access to the school laws and regulations, especially with regard to the behavior management system, and have full knowledge of the parents and students rights and duties.

The parent should participate positively within the school events, and identify the ways of communication between the school and the parents to be aware of the student's behavior.

To be aware of the duties, responsibilities and the ways of communication with the school, that would help to solve all the problems.

To participate in all events that held in the school, to create joint cooperation between all parties.

Provide the school with all necessary health, informal and right documents about their children, and share their attitude in their homes.

The parents have to use the correct educational guidance to up bring their children.

To communicate with the school to be aware children matters and what might they face from problems that might affect their academic level.

The parents have to cooperate with the school in planning and applying preventive, awareness programs that relate to behavioural and academic problems.

Provide student's basic needs (Health, nutrition, physical needs and caring of their appearance) and provide safe environment.

To have the responsibilities toward his child in case he refuses to cooperate and react with the school would result forbidding their children from school services according to the school policy.

Consequences for Inappropriate and Unacceptable Behavior:

Parents will be notified promptly by AGS staff when their child engages in inappropriate behavior. This will be done via telephone calls, disciplinary reports, or email. A verbal or written response to the incident will be required from the parent. Disciplinary actions may include loss of privileges, detention, in-school suspension, out-of-school suspension, or expulsion.

Additional costs to cover the repair of damaged or misused property, will be charged to parents. Payment should be made in full, if not AGS reserve the right to withhold all transcripts, report cards or transfer of students to another school.

This will be done at the discretion of the Principal after consultations with the teacher, student and with the approval of CEO.

Infractions

1. Damaging school property
2. Tardiness
3. Breaking classroom rules
4. Unsafe behavior
5. Not wearing the school uniform
6. Inappropriate devices
7. Bullying
8. Harassment
9. Academic Dishonesty
10. Vandalism
11. Threats
12. Trespassing
13. Obscenity
14. Fighting
15. Self Defense
16. Bribery or Extortion
17. Fire Alarms
18. Theft
19. Religious/ Cultural Disrespect
20. Vandalism
21. Assault
22. Possession and/or sale of illegal substances
23. Possession of weapons and dangerous instruments

The above infractions will result in the following steps:

Consequences

1. Teacher Intervention: verbal warning,
2. Loss of playtime or privilege
3. When suitable: corrective assignment (e.g presentation on bullying, journal entry)
4. Remove child to Ms. Rowa or Mr. Abdel Haleem
5. Teacher Contacts Parent by telephone or via email.
6. Detention
7. In School Suspension.
8. At Home Suspension.
9. Full Payment for all damages to school property
10. Expulsion from School.

Immediate Suspension

1. Threatening a staff member or another child
2. Obscenity
3. Fighting
4. Bribery
5. Theft
6. Damaging school property

Immediate Expulsion

1. Religious Disrespect
2. Vandalism
3. Assault
4. Arson
5. Bomb Threat
6. Possession of Illegal Substance
7. Possession of Firearms, Weapons, or Dangerous Instruments

Infractions Explained

1. **Damaging school property:** This includes destroying or damaging any school properties such as chairs , tables , desks , white boards , doors , walls , interactive white boards (smart boards) , computer monitors , science lab equipment , etc. **AGS expects payment to be made in full. Failure to do so, will result AGS withholding all transcripts.**
2. **Tardiness:** Students are expected to be in the classroom at the beginning of each class. Disciplinary action will be taken toward students who are in repeatedly late to the morning assembly which begins promptly at 7:00.
3. **Breaking Classroom Rules:** This includes any behavior that is not in line with the classroom rules and all disruptive behavior during class time, play time and transitional times.
4. **Unsafe Behavior:** Includes but is not limited to running, throwing objects and not walking up and down the stairs properly.
5. **Not wearing the school uniform:** Appropriate school uniforms must be worn every school day with the exception of the student's P.E. day.

6. **Inappropriate Devices:** The use of any wireless communication device, including but not limited to, mobile phones, paging devices, two-way radios, mp3 players, and gaming devices.
7. **Bullying:** Persistent verbal or written statements that prevent an orderly and peaceful learning environment such as inappropriate language including remarks that demean a person's religion, ethnicity, disability, or intellectual ability.
8. **Harassment:** Engaging in behavior, which is immoral, indecent or overly affectionate. Students are not allowed to touch other students inappropriately or use suggestive comments.
9. **Academic Dishonesty:** Engaging in or attempting to engage in cheating, plagiarism or falsification is strictly prohibited. This includes but is not limited to giving or receiving any unauthorized assistance on academic work, copying from another child or impersonating a student or staff member.
10. **Vandalism:** This includes breaking, or damaging of peer and school property. All damages to school property must be paid in full, or we hold the right to withhold student reports.
11. **Threats:** Using words or actions directed toward another person with the intention of causing harm to that person either emotionally or physically.
12. **Trespassing:** Entering designated school areas of the AGS facility without the knowledge and consent of the officials of AGS. Students who loiter in and or around the building after commencement of the school day.
13. **Obscenity:** Students are prohibited from viewing/ drawing obscene pictures and going on obscene websites.
14. **Fighting:** Physical acts of harm against another individual.
15. **Self-Defense** student who is attacked may use reasonable force as an act of self-defense. A student who exceeds reasonable force will be disciplined for fighting even if someone else provoked the fight.
16. **Bribery or Extortion:** Attempting to bribe or extort money, personal property, or personal services from another student or staff member.
17. **Fire alarms:** Setting off or attempting to set off a false fire alarm.
18. **Theft:** Any form of planned theft or stealing will result in suspension.
19. **Religious/ Cultural Disrespect:** Intentional comments or actions made towards person religious beliefs.
20. **Vandalism:** Intentionally damaging or attempting to damage or deface school or private property of individuals while under school jurisdiction.
21. **Assault:** Inflicting or attempting to cause physical harm to another person or intentionally behaving in a manner that could result in physical injury to another person.
22. **Arson:** The use and/or possession of any material likely to result in a fire on AGS property.
23. **Possession and/or Sale of Illegal Substance:** The school has a no tolerance policy for possession and sale of drugs or other illegal substances
24. **Possession of Weapons and Dangerous Instruments:** No student shall possess, handle, or transmit any weapon, sharp object or firearm.

PRINCIPAL'S DISCRETION

The code does not include every offense that may take place in a school environment. The above infractions and violations serve as a guide but the Principal has the authority to impose a lesser or more severe punishment at his/her discretion.

***Detention**

After school detention for about 45 minutes from 1:30 pm till 2:15 pm. Students can do the following:

Stay with the school counsellor to do their missing work or doing extra school work.

Students can watch a video about how to choose the right things.

Corrective assignment (essay, research paper, drawing, explain a verse or Hadeeth about the behaviour etc.)

Lecture the student or give advice about what they did so they can correct their mistake.

***In School Suspension**

The student will stay in a chosen area with a desk and a chair. The student can do the following:

- Same lessons as their classmates but away from the rest of the class. If they are doing Math in the class room he/she will do Math individually.
- Do something good for the school (Social service), organizing books in the library, copy some materials to a teacher, helping PE, Art teacher in their classes etc.